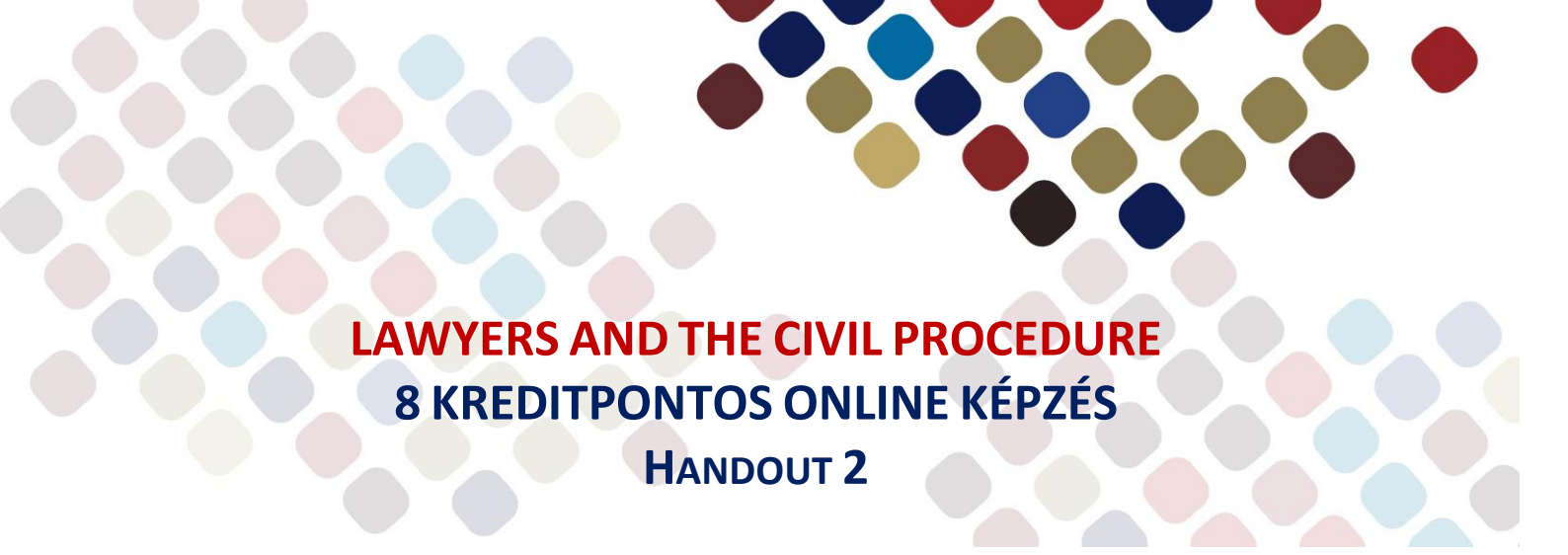




LAWYERS AND THE CIVIL PROCEDURE

8 KREDITPONTOS ONLINE KÉPZÉS

HANDOUT 2

1.) Match the words and the definitions.

out-of-court

1.) *a person authorised by the state to certify documents and perform official acts (often in commercial matters)*

to draft sg

2.) *to speak or act officially in a lawsuit*

to act

3.) *what you are allowed to do on behalf of sb else*

public notary

4.) *the work of representing others before the court*

to represent sb

5.) *to speak or act officially for another person*

advocacy

6.) *a document enabling sb to represent sb else*

to plead a case

7.) *to write down a non-final version of a document*

**power of attorney
(POA)**

8.) *to do something for a particular purpose or to solve a problem*

**scope of
representation**

9.) *not done before a court*

KEY - Exercise 1.

out-of-court	9.) not done before a court
to draft sg	7.) to write down a non-final version of a document
to act	8.) to do something for a particular purpose or to solve a problem
public notary	1.) a person authorised by the state to certify documents and perform official acts (often in commercial matters)
to represent sb	5.) to speak or act officially for another person
advocacy	4.) the work of representing others before the court
to plead a case	2.) to speak or act officially in a lawsuit
power of attorney (POA)	6.) a document enabling sb to represent sb else
scope of representation	3.) what you are allowed to do on behalf of sb else

WRITING DOCUMENTS – IRATSZERKESZTÉS

to draft sg – megszerkeszt, megszövegez valamit

- draft – tervezet, nem végleges változat

to draw sg up – megszerkeszt, megszövegez valamit

to prepare sg – megszerkeszt, megszövegez valamit

FULL-SCALE LEGAL REPRESENTATION – TELJES KÖRŰ JOGI KÉPVISELET

to represent sb – képvisel valakit

- representation – képviselet

- representative – képviselő

to plead a case – képvisel egy ügyet (bírótság előtt)

to act on behalf of sb – eljár valaki nevében/képviseletében

to act in sb's name – eljár valaki nevében

to engage/to hire an attorney-at-law – megbíz egy ügyvédet

power of attorney (POA) – meghatalmazás

authorisation (UK) / authorization (US) – meghatalmazás

- to authorise (UK) / authorize (US) sb to do sg – meghatalmaz valakit valamire

- authorised (UK) / authorized (US) person, representative... – meghatalmazott (személy)

- delivery agent / registered agent – kézbesítési megbízott

proxy form – meghatalmazás, ált. társasági jogban (pl. a legfőbb szerv ülésén való képviseletre)

- proxy – meghatalmazott, ált. társasági jogban